



Highland Park High School Alumni Association Alumni Awards Program

Information and Instructions for Nominator Please read carefully before submitting

The Awards & Condition of Eligibility:

- **Distinguished Alumni Awards:**

- Given to honor former students of HPISD whose achievements, strength of character and citizenship serve as models to inspire and challenge today's youth.
- Awarded for achievement in various fields of service which may include, but not limited to, the arts, athletics, business, education, entertainment, law, medicine, military, music, philanthropy, politics, public service, religion, scholarship and science.
- Open to any alumnus or alumna who attended Highland Park High School for a minimum of two (2) years, graduated from HPHS, and is at least 40 years of age at time of nomination.

- **Young Alumni Award:**

- Given to honor any alumnus or alumna who has achieved great success in their first 20 years after graduation.
- Awarded for achievement in various fields which may include, but are not limited to, the arts, athletics, business, education, entertainment, law, medicine, military, music, philanthropy, politics, public service, religion, scholarship, and science.
- Open to any alumnus or alumna who attended for a minimum of two (2) years and graduated from Highland Park High School.

- **Distinguished Service Award:**

- Given as a special award to honor a former faculty member and other individuals whose service to and support of the District has been outstanding.
- Open to faculty members who have completed at least ten (10) years of service to HPISD. At least two (2) years must have elapsed between the nominee's last full-time service to HPISD and the end of the school year in which the award is to be granted.

- **Highlander Award:**

- Given to an individual who has demonstrated significant commitment to the HPISD community through the giving of time, energy, and/or resources.
- Open to any person whose service to and support of HPISD must be outstanding.

Awards may be given posthumously, and in such instances, there shall be no age requirement.

Nomination Packet Checklist – Nomination packets are due **November 1st**

- Nomination Form** – Must be typed.
- Attachments** – Please be concise
 - Additional documents may be attached to support the nomination form (vita/resume, newspaper or magazine clippings, etc.)
 - Photograph of the nominee, if available
- Cover Letter: Personal Statement of Recommendation**
 - Please state why you believe this individual should be considered for the nominated award.
- Support Letters** – minimum 3, no more than 10

Please note that all nomination information will remain confidential.

Completed Nomination Forms should be returned to:

**The HPHS Alumni Awards Program
Highland Park High School Alumni Association
4201 Grassmere Lane, Dallas, TX 75205
Attn: Tracy Flint, Director of Alumni Relations
Tracy.Flint@hpef.org**



HPHS Alumni Association Nomination form for:
*Distinguished Alumni, Young Alumni,
Distinguished Service, and Highlander Award*

NOMINATOR INFO

Date of Nomination: _____

Name: _____ HPHS Class Year (if applicable): _____

Address: _____

City: _____ State: _____ Zip: _____

Home/Cell Phone: _____ Business Phone: _____

E-mail Address: _____

NOMINEE INFO

Please read the attached [qualifications](#) before completing this form.

Name: _____ HPHS Class Year: _____

Address: _____

City: _____ State: _____ Zip: _____

E-mail Address: _____

Home/Cell Phone: _____ Business Phone: _____

Principal Business: _____

Place of Birth: _____ Date of Birth: _____ / _____ / _____

Spouse's First & Last Name: _____

Children: _____

Please select the award for consideration:

- Distinguished Alumni Young Alumni Distinguished Service Highlander Award

Education:

High School - Name of School	Dates of Attendance	Graduated?	Degree
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

A minimum of two (2) years of attendance at HPHS **and** graduation from HPHS is required for the Distinguished Alumni Award and Young Alumni Award.

Higher Education - Name of School	Dates of Attendance	Graduated?	Degree
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Career Summary: Please Include military service record if applicable.

Title	Company	Location	Dates of professional practice

Former faculty member nominations must meet requirements as outlined in the instructions.

Civic, Philanthropic, Religious, Fraternal and Political Activities:

Organization	Office Held	Dates

Participation in HPISD groups in subsequent category.

Professional & Commercial Activities: (Corporate directorships, teaching, consulting, professional societies, etc.)

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Non-Business Directorships and Trusteeships: (Foundations, trusts, hospitals, etc.)

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Citations and Awards: (Business, professional, public service, military decorations)

Noteworthy Special Work: (Research, inventions, publications, outstanding artistic or professional works.)

Participation in HPISD activities, if any: (Offices held in PTA, School Board, Dads Club, Sports Club, etc.)

**Thank you for taking the time to prepare this nomination packet.
The honorees will be selected in mid-December.**

Selection Procedure:

- An Awards Committee shall receive and review all nominations and select Award recipients.
- The committee may request further supportive documentation from a nominator.
- Each year, the Committee will award a combination of no more than five (5) total awards -
 - Three (3) Distinguished Alumni Awards
 - One (1) Young Alumni
 - One (1) Distinguished Service Award
 - One (1) Highlander Award
- The Awards Committee reserves the right to reject any or all nominations.
- Individuals nominated for an Award and not chosen shall be considered nominees for two (2) additional years, with the exception of the Young Alumni Award where nominations shall be considered for an additional (2) years or upon the 20th anniversary of the graduation date, whichever comes first. At that point the nomination will be tabled for at least a year and then the nominator may re-nominate that person for another three-year period.

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Highland Park High School Alumni Association
4201 Grassmere Lane, Dallas, Texas 75205
Attn: Tracy Flint, Director of Alumni Relations
Tracy.Flint@hpef.org**

Nomination Packets are due November 1st for consideration for the current award year.